

	<b>Quality Form</b>		Document Code: SDO-BENG-QF-OSDS-SDS-004 Revision: 00 Effectivity date: 09-03-2018
	DIVISION MEMORANDUM NO. <u>403</u> , s. 2019		Name of Office: SGOD

TO: Office of the Schools Division Superintendent  
 Curriculum Implementation Division  
 School Governance and Operations Division  
 Public Elementary and Secondary School Heads  
 All Others Concerned

From:  **BENILDA M. DAYTACA, EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 OIC – Office of the Schools Division Superintendent

DEC 09 2019

Subject: **REVIEW, DEFENSE, AND ENHANCEMENT OF ACTION AND BASIC RESEARCH PROPOSALS FOR DIVISION AND BASIC EDUCATION RESEARCH FUND APPROVAL**

Date: December 5, 2019

1. Pursuant to Regional Memorandum No. 439, s. 2019 entitled "Call for Submission of Research Proposals for the 2020 BERF Funding", this office through the Planning and Research Unit calls for the mandatory participation of SDO Benguet researchers (enclosure 1) to attend the research proposal review, defense, and enhancement on December 17 to 20, 2019
2. The venue for the activity will be given to the participants (enclosure 1) upon receipt of their attendance confirmation through text (09187432221) on or before December 13, 2019. Slots will be given to other interested researchers in case of non-confirmation.
3. All Participants (enclosure 1) and other interested teachers, non-teaching, and teaching related personnel must submit their COMPLETE action or basic research proposals on or before December 10, 2019 in FOUR COPIES to the Planning and Research Unit for distribution to the identified reactors / panel members.
4. The panel of reactors and facilitators are identified School Heads in the Elementary and Secondary, and selected research technical working group (enclosure 2).
5. All Participants are required to bring with them their laptops, personal extension cords, e-copy and hard copy of their proposals. Those whose names appear in enclosure 1, but have already started implementing their studies must notify the P&R unit through text for guidance.
6. Meals and snacks will be charged against Division MOOE while accommodation, travel expenses, and other incidental expenses will be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. Teacher participants will be granted 4 service credits for their attendance in the said activity with the condition that they have submitted their completed, final, and edited research proposals for final review of the SDRC and recommendation for Basic Education Research Fund on or before December 20, 2019.
8. Immediate and wide dissemination of this Memorandum is desired.

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Enclosure 1. Researchers

No.	Name of Researcher	Position / school	Type of Research
1	Analiza M. Cortes	Teacher 2 / Bokod National High School - Main	Action Research
2	Nestor O. Dalay-on	School Principal II / Benguet National High School-Main	Basic Research
3	Carmen Martinez	MTII / TIC/ Sagandoy Elementary School	Action Research
4	Froilan Shyr P. Aroco	Teacher 2 / Benguet National High School-Main	Action Research
5	Clariza K. Tad-o	HTIII? Bulalacao NHS	Basic Research
6	Greggy Junes E. Tayao	TSHI – Main	Action Research
7	Bredalyn C. Tongalog	Teacher 1/ Loo National HS	Action Research
8	Mary Ann S. Pacio	TIC / Naytokyab Elementary School	Action Research
9	Nenisa C. Dino	Teacher III / Solomon Solano ES	Action Research
10	Haide V. Holman	Teacher I / Solomon Solano ES	Action Research
11	Lovelyn A. Ruiz	Teacher I / Solomon Solano ES	Action Research
12	Daisy L. Canuto	Teacher III / Cabitin Elementary School	Action Research
13	Grace K. Dela Cruz	Teacher I/ Solomon Solano ES	Action Research
14	Jacqueline J. Saliw-ey	Teacher III/ Sayo Elementary School	Action Research
15	Melenia Cabatan	Teacher III/ Balili National High School Main	Action Research
16	Imelda G. Balwang	Master Teacher I/ Solomon Solano ES	Action Research
17	Mary Jane V. Wakit	Teacher I/ Solomon Solano ES	Action Research
18	Shirley D. Totanes	Teacher II / Loacan National High School	Action Research
19	Miguel G. Totanes	Teacher III / Loacan National High School	Action Research
20	Andrea M. Galino	Master Teacher II / Kema Elementary School	Action Research
21	Ruby Ann D. Pacio	Teacher III/ Palatong Elementary School	Action Research
22	Elizabeth R. Silog	Teacher III / TSHI - Main	Action Research
23	Novie C. Danao	Sablan National High School – Balluay Extension	Action Research
24	Miltrudes A. Pananten	Sablan National High School – Balluay Extension	Action Research
25	Albina M. Alunes	Master Teacher I / Adoyunan ES	Action Research
26	Vena Luz B. Paydoan	Virac Elementary School	Action Research
27	Jessie G. Galian Realyn K. Bantic	Teacher I/ Kapangan National High School	Action Research
28	Gema S. Laoyan Ines K. Baliang David B. Apuggad	Kapangan National High School	Action Research
29	Leonico L. Filog	Teacher I/ Kapangan National High School	Action Research
30	Julie B. Marvil	Kpangan National High School	Action Research
31	Julieta B. Tibangay	Kibungan Central School	Action Research
32	Jhenon D. Estigo	Kapangan Central National High School	Action Research
33	Maria Catherine Ladao	Teacher III / Kapangan National High School	Action Research
34	Regina D. Sarmiento	Alno Kadoorie Elementary School	Action Research
35	Jacqueline M. Ngaseo	Master Teacher I / Balili Elementary School	Action Research
36	Annibette P. Fianza	Teacher I / Bekes Elementary School	Action Research
37	Agosia L. Gumpa-ic	Teacher III / Balili ES - Mankayan	Action Research
38	Yunides Tanacio	Camp 30 Elementary School	Action Research
39	Jerlyn Altiyen	Madaymen National High School	Action Research
40	Caroline Calpasi	Madaymen National High School	Basic Research
41	Vilma B. Beliano Jufelia B. Paduyao	La Trinidad	Action Research
42	Brenda Matias	GC GBDAIS	Action Research

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Enclosure 2. Facilitators and Reactors

Panel of Reactors / Facilitators:

<b>Name</b>	<b>Position / School</b>
Mana Estakio	School Head / La Trinidad National High School
Merlyn Conchita de Guzman	School Head / Cordillera Regional Science High School
Edgar Vicente	School Head / Longlong Elementary School
Crisanta Pantaleon	BERF / Research Coordinator – PPRD, DEPED CAR
Xylene Grail D. Kinomis	SEPS / P&R - SGOD
Karen L. Bosaing	Teacher III / Benguet National High School
Heather G. Banagui	Teacher III / Cordillera Regional Science High School
Rose Kayee D. Pecay	Master Teacher I / Cordillera Regional Science High School
Elmerine Panagan	Teacher / Balili Elementary School
Mary Jane Bayeng	Teacher / Mankayan District
Efagenia Paing	Teacher II / Balili Elementary School
Decenia Cabacab	Teacher III / Lepanto National High School
Jomar Palileng	Teacher III / Loo National High School
Elmer Sagubo	EPSII / Eastern La Trinidad National High School

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